



RQ-2

FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

C. Thomas Keegel, Treasurer  
Democrat Republican Independent Voter  
Education  
25 Louisiana Avenue, NW  
Washington, DC 20001

DEC 31 2002

Identification Number: C00032979

Reference: Year End Report (12/1/01-12/31/01)

Dear Mr. Keegel:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report (pertinent portion(s) attached) discloses one or more contributions which appear to exceed the limits set forth in the Act. 2 U.S.C. §441a(a) prohibits a multicandidate committee and its affiliates from making a contribution to a candidate for federal office in excess of \$5,000 per election.

If any apparently excessive contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

If any contribution you made exceeds the limits, you must request a refund of the excessive amount or provide a written authorization for a redesignation of the contribution pursuant to 11 CFR §110.2(b) within 60 days of the treasurer's receipt.

If the foregoing conditions for redesignations were not met within 60 days of the treasurer's receipt, your committee must obtain a refund of the excessive amount.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund or redesignation request sent

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to the recipient committee(s). In addition, any refunds should be disclosed on Schedule A supporting Line 16 of the report covering the period during which they are received. Any redesignations should be disclosed as memo entries on Schedule B supporting Line 23 of the report covering the period during which the redesignation is made. 11 CFR §110.1(b)

Although the Commission may take further legal action regarding the excessive contribution(s), your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

-Please provide a Schedule C or D, as appropriate, to support the entry of \$4,093 reported on Line 9 of the Summary Page. Loans and debts must be continuously reported until they are either repaid or settled. 11 CFR §104.3(d)

-Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of \$200 in a calendar year. (11 CFR §104.3(a)(4)(i)) Identification for an individual is defined as the full name, mailing address, occupation and name of employer. (11 CFR §100.12) Your report discloses contributions from individuals for which the identification is not complete.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for the contributor information and must inform the contributor of the requirements of federal law for the reporting of such information. (11 CFR §104.7(b)(1))

Second, if the information is not provided, you must make one follow-up, stand alone effort to obtain this information, regardless of whether the contribution(s) was solicited or not. This effort must occur no later than 30 days after receipt of the contribution and may be in the form of a written request or an oral request documented in writing. (11 CFR § 104.7(b)(2))  
The request must:

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- clearly ask for the missing information, without soliciting a contribution;
- inform the contributor of the requirements of federal law for the reporting of such information, and
- if the request is written, include a pre-addressed post card or return envelope.

Third, if you receive contributor information after the contribution(s) has been reported, you shall either a) file with your next regularly scheduled report, an amended memo Schedule A listing all the contributions for which additional information was received; or b) file on or before your next regularly scheduled reporting date, amendments to the report(s) originally disclosing the contribution(s). (11 CFR §104.7(b)(4))

Please provide the missing information or a detailed description of your procedures for requesting the information. For more information on demonstrating "best efforts," please refer to the Campaign Guide.

The identification of each contributor, including an adequate occupation and name of employer for each, must be provided if the person has contributed in excess of \$200 in the aggregate during the calendar year. Please amend Schedule A supporting Line 11(a)(i) for each name of employer and occupation inadequately identified as follows:

<u>Employer</u>	<u>Occupation</u>
Affiliate	Affiliate
Affiliate Pres	Teamsters LU
Agent	ANR Freight Sys
Business Agent	Consolidated
Business Representative	Safeway Stores
Field Org	Local Union
Organizer	Teamsters
President	W/D Reqst 7/94
Recording Secretary	United Parcel
Secretary	UPS
Vice President	WMK Materials
	Yellow Freight

Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the amount deducted per pay period. Your

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committee has disclosed "\$0.00 Biweekly" and "\$0.00 Weekly" for some contributors. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

-Please amend your report by providing the purpose for each disbursement itemized on Schedule B supporting Line(s) 21(b).

-Please amend Schedule B supporting Line 23 by providing the office sought (House or Senate), state, and congressional district, where applicable, for each voided check and contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

-The Commission notes the redesignation of several contributions. Please amend your report to disclose the proper format for redesignations. The first entry must disclose, as a MEMO entry, the information for the contribution as it was originally reported; the second entry must disclose, as a MEMO entry, the information as it has been redesignated, including the amount and date the redesignation was made 11 CFR §104.8(d)(2)(ii). The Committee should also provide the Commission with a copy of any signed documentation. Please be advised, the request for a redesignation(s) of a contribution(s) must be made within 60 days of the treasurer's receipt. 11 CFR §110.2(b) See the attached sample of properly reported redesignations.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Antoinette Kitchen  
Senior Campaign Finance Analyst  
Reports Analysis Division

**SCHEDULE B (FEC Form 3X)**  
**ITEMIZED DISBURSEMENTS**

Use separate schedule(s) for each category of the Detailed Summary Page	FOR LINE NUMBER: (check only one)	PAGE 387 to 2
	<input type="checkbox"/> 21b	22
	<input type="checkbox"/> 26	X 23
	<input type="checkbox"/> 27	24
	<input type="checkbox"/> 28a	25
	<input type="checkbox"/> 28b	28c
		29

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (In Full)			
Drive - Democrat, Republican, Independent Voter Education - PAC for int'l Brotherhood of			
Full Name (Last, First, Middle Initial)			
<b>A. SERRANO FOR CONGRESS</b>			
Mailing Address 421 NEW JERSEY AVE, SE			
City WASHINGTON	State DC	Zip Code 20003	Amount of Each Disbursement this Period \$1000.00
Purpose of Disbursement SERRANO FOR CONGRESS	*	Category 011	
Candidate Name JOSE SERRANO		Type	SERRANO FOR CONGRESS
Office Sought: <input checked="" type="checkbox"/> House Senate President	Disbursement For: <input checked="" type="checkbox"/> Primary Other (specify) ▼	2002 General	
State: NY District: 18			Transaction ID: 276731 AK
Full Name (Last, First, Middle Initial)			
<b>B. DAVID WU FOR CONGRESS</b>			
Mailing Address 625 SW 10TH AVENUE #162A			
City PORTLAND	State OR	Zip Code 97205	Amount of Each Disbursement this Period \$1000.00
Purpose of Disbursement DAVID WU FOR CONGRESS	*	Category 011	
Candidate Name DAVID WU		Type	DAVID WU FOR CONGRESS
Office Sought: <input checked="" type="checkbox"/> House Senate President	Disbursement For: <input checked="" type="checkbox"/> Primary Other (specify) ▼	2002 General	
State: OR District: 1			Transaction ID: 276189
Full Name (Last, First, Middle Initial)			
<b>C. FILNER FOR CONGRESS</b>			
Mailing Address P.O. BOX 127868			
City SAN DIEGO	State CA	Zip Code 92112	Amount of Each Disbursement this Period \$1000.00
Purpose of Disbursement BOB FILNER FOR CONGRESS	*	Category 011	
Candidate Name BOB FILNER		Type	BOB FILNER FOR CONGRESS
Office Sought: <input checked="" type="checkbox"/> House Senate President	Disbursement For: <input checked="" type="checkbox"/> Primary Other (specify) ▼	2002 General	
State: CA District: 50			Transaction ID: 276733

**SUBTOTAL of Disbursements This Page (optional)** ► **11000.00**

**TOTAL This Period (last page this line number only)** ►

**SCHEDULE B****ITEMIZED DISBURSEMENTS**Use separate schedule(s)  
for each category of the  
Detailed Summary Page

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FOR LINE NUMBER  
**23**

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**NAME OF COMMITTEE (In Full)****DRIVE - Democrat, Republican, Independent Voter Education - PAC for Int'l Brothers****Modes of**

Full Name, Mailing Address, and ZIP Code	Purpose of Disbursement  (House - CA - 35)	Date (month, day, year)	Amount of Each Disbursement This Period
CITIZENS FOR WATERS  2344 RAYBURN HOUSE OFFICE BUILDING WASHINGTON DC 20515	Voided Check-ORG DATE 4/25/01  Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/19/2001	-2500.00
CHARLES RANGEL VICTORY FUND  430 SOUTH CAPITOL STREET 2ND FLOOR WASHINGTON DC 20003	Purpose of Disbursement  Disbursement for: <input type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/18/2001	5000.00
SHELBY FOR US SENATE  P.O. BOX 1091  TUSCALOOSA AL 35403	Purpose of Disbursement  Re-Designated funds for trans. dated 1/1 (Senate - AL - )  Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2004	12/27/2001	5000.00
BRAD SHERMAN 94 STATE COMTE  21756 VENTURA BLVD PMB 190 WOODLAND HILLS CA 91364	Purpose of Disbursement  (House - - )  Disbursement for: <input type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/27/2001	5000.00
BRIAN BAIRD FOR CONGRESS  P O BOX 5016 VANCOUVER WA 98668	Purpose of Disbursement  BAIRD, U.S. HOUSE 3rd WA  (House - WA - 3)  Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/27/2001	5000.00
CIRO D. RODRIGUEZ FOR CONGRESS CMTE P O BOX 14528  SAN ANTONIO TX 78214	Purpose of Disbursement  D RODRIGUEZ, U.S. HOUSE TX  ( - TX - )  Disbursement for: <input checked="" type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/27/2001	4500.00
DAKPAC  420 C STREET, NE, LOWER LEVEL WASHINGTON DC 20002	Purpose of Disbursement  Disbursement for: <input type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/27/2001	5000.00
DAVID WU FOR EDUCATION & OPPORTUNITY FUND  825 SW 10TH AVENUE # 182 A PORTLAND OR 97205	Purpose of Disbursement  Disbursement for: <input type="checkbox"/> Primary <input type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/27/2001	5000.00
ENSIGN FOR SENATE  PO BOX 26568  LAS VEGAS NV 89126	Purpose of Disbursement  ENSIGN, U.S. SENATE NV  ( - NV - )  Disbursement for: <input type="checkbox"/> Primary <input checked="" type="checkbox"/> General  <input type="checkbox"/> Other (specify): 2002	12/27/2001	5000.00

**SUBTOTALS of Disbursements This Page (Optional) .....****TOTALS This Period (last page this line number only) .....**

## PAYROLL DEDUCTIONS

### SCHEDULE A (FEC Form 3X)

#### ITEMIZED RECEIPTS

		Use separate schedule for each category of the Date and Signature Page.	FORM LINE NUMBER	PAGE 1 OF 1 (check only one)		
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			<input type="checkbox"/> 608	<input type="checkbox"/> 609	<input type="checkbox"/> 610	<input type="checkbox"/> 611
			<input type="checkbox"/> 612	<input type="checkbox"/> 613	<input type="checkbox"/> 614	<input type="checkbox"/> 615
			<input type="checkbox"/> 616	<input type="checkbox"/> 617	<input type="checkbox"/> 618	<input type="checkbox"/> 619
			<input type="checkbox"/> 620	<input type="checkbox"/> 621	<input type="checkbox"/> 622	<input type="checkbox"/> 623
			<input type="checkbox"/> 624	<input type="checkbox"/> 625	<input type="checkbox"/> 626	<input type="checkbox"/> 627
			<input type="checkbox"/> 628	<input type="checkbox"/> 629	<input type="checkbox"/> 630	<input type="checkbox"/> 631
			<input type="checkbox"/> 632	<input type="checkbox"/> 633	<input type="checkbox"/> 634	<input type="checkbox"/> 635
			<input type="checkbox"/> 636	<input type="checkbox"/> 637	<input type="checkbox"/> 638	<input type="checkbox"/> 639
			<input type="checkbox"/> 640	<input type="checkbox"/> 641	<input type="checkbox"/> 642	<input type="checkbox"/> 643
			<input type="checkbox"/> 644	<input type="checkbox"/> 645	<input type="checkbox"/> 646	<input type="checkbox"/> 647
			<input type="checkbox"/> 648	<input type="checkbox"/> 649	<input type="checkbox"/> 650	<input type="checkbox"/> 651
			<input type="checkbox"/> 652	<input type="checkbox"/> 653	<input type="checkbox"/> 654	<input type="checkbox"/> 655
			<input type="checkbox"/> 656	<input type="checkbox"/> 657	<input type="checkbox"/> 658	<input type="checkbox"/> 659
			<input type="checkbox"/> 660	<input type="checkbox"/> 661	<input type="checkbox"/> 662	<input type="checkbox"/> 663
		</td				

## ORIGINAL DESIGNATION, APRIL REPORT

<b>SCHEDULE B (FEC Form 304)</b> <b>ITEMIZED DISBURSEMENTS</b>		Use statute established for each category of disbursement on Schedule B. List the candidate's name and the office sought (including the state and, if applicable, Congressional district). When itemizing a contribution or loan to a candidate committee, specify the election for which the payment was made by checking the appropriate category in the election designation box. 104.3(b)(3)(v).
<p>Any information copied from other reports and statements may not be used or used by any person for the purpose of verifying contributions or for commercial purposes, other than using the name and address of an individual committee to solicit contributions from such committee.</p> <p>NAME OF CONTRIBUTOR (if not listed above)</p> <p>Civic Resources, INC. P.O. Box 2000, Washington, DC 20001</p> <p>A. <b>Contributions to Federal Candidates</b></p> <p>Address:</p> <p>City: New York State: NY Zip Code: 10001</p> <p>Purpose of Disbursement: General election Candidate Name: John Doe Candidate Type: General</p> <p>Other Designations: <input checked="" type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> Present <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other Specified Amount: \$10,000.00</p>		
<p>DATE OF DISBURSEMENT</p> <p>104.3(b)(3)(v)</p> <p>AMOUNT OF EACH DISBURSEMENT (in U.S. dollars)</p> <p>10,000.00</p> <p>To be redesignated</p>		

### Additional Information on Candidates

Further information is required when itemizing a contribution to a candidate committee on Schedule B. List the candidate's name and the office sought (including the state and, if applicable, Congressional district). When itemizing a contribution or loan to a candidate committee, specify the election for which the payment was made by checking the appropriate category in the election designation box. 104.3(b)(3)(v).

## REDENIGNATION, JULY REPORT

<b>SCHEDULE B (FEC Form 304)</b> <b>ITEMIZED DISBURSEMENTS</b>		Use statute established for each category of disbursement on Schedule B. List the candidate's name and the office sought (including the state and, if applicable, Congressional district). When itemizing a contribution or loan to a candidate committee, specify the election for which the payment was made by checking the appropriate category in the election designation box. 104.3(b)(3)(v).
<p>NAME OF CONTRIBUTOR (if not listed above)</p> <p>Civic Resources, INC. P.O. Box 2000, Washington, DC 20001</p> <p>A. <b>Contributions to Federal Candidates</b></p> <p>Address:</p> <p>City: New York State: NY Zip Code: 10001</p> <p>Purpose of Disbursement: General election Candidate Name: John Doe Candidate Type: General</p> <p>Other Designations: <input checked="" type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> Present <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other Specified Amount: \$10,000.00</p>		
<p>DATE OF DISBURSEMENT</p> <p>104.3(b)(3)(v)</p> <p>AMOUNT OF EACH DISBURSEMENT (in U.S. dollars)</p> <p>10,000.00</p> <p>REDESIGNED</p> <p>An amount originally reported as \$10,000.00 is now revised to \$5,000.00.</p> <p>DATE OF DISBURSEMENT</p> <p>104.3(b)(3)(v)</p> <p>AMOUNT OF EACH DISBURSEMENT (in U.S. dollars)</p> <p>5,000.00</p> <p>REDESIGNED</p>		

### Redesignations of Contributions

Use memo entries to show any redesignations of contributions.

If a contribution to a candidate is redesignated for a different election after the close of books, show the redesignation on the next report and indicate the report on which the original contribution was itemized.

In this illustration, the committee originally made a \$10,000 contribution to a candidate's campaign, intending half of it to count toward the general election. The committee itemized the contribution in its April quarterly report. The following month, the campaign requested that the committee redesignate the excessive \$5,000 for the general election campaign. The committee itemized the redesignation in its July quarterly report.

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